

<Enter Date>

<Enter Name of Bank or Lender>  
Attn: <Enter Name of Loan Officer>  
<Enter Street Address>  
<Enter City, State Zip>

Re: <Choose Sand Dune/Wetlands> Permit #<Enter Number> - Letter of Credit #<Enter Number>

Dear <Enter Loan Officer's Name>:

This serves as notice that <Enter Applicant's Name> has satisfied all of the conditions contained within <Choose Sand Dune/Wetlands> Permit #<Enter Permit Number>. Accordingly, the remaining \$<Enter Dollar Amount> may be released at this time.

If there are any questions, please contact <Enter Contact Person> at <Enter Phone, Fax and/or Email>.

Sincerely,

<Enter Name>  
<Enter Title>

cc: <Enter Applicant's Name>